STUDENT INSTRUCTIONS - IN PERSON SESSION. TO COMPLETE ASSESSMENT QUESTIONNAIRE

The day of your appointment, take 15-20 minutes before arriving to complete your intake questionnaire from your own device.

Open your PATIENT PORTAL from the email you received, or go to counseling.uni.edu

Select “fill questionnaire” button outlined in orange on lower right.

You may need to scroll up or down depending on what page you are on to view the entire questionnaire.

Select SUBMIT & NEXT to move through the form.

STUDENT INSTRUCTIONS – TELE VISIT ACCESS AND COMPLETING QUESTIONNAIRE

20 minutes before your appointment open your PATIENT PORTAL through an email or counseling.uni.edu webpage

Select JOIN TELEVISIT, you will be brought to a 3-page assessment questionnaire, the page pops up starting at the bottom so you may have to scroll to the top to begin the questionnaire.

Answer the questions and select the orange button, “SUBMIT & NEXT” to move through.

Skip the VITALS page for Counseling Center visits.

You will be brought to Tele visit screen, waiting for your provider to join.
View the Appointment
Fill questionnaire, or Join Televisit
After filling out forms, click **Submit & Next**