

## **STUDENT INSTRUCTIONS - IN PERSON SESSION. TO COMPLETE ASSESSMENT QUESTIONNAIRE**

The day of your appointment, take 15-20 minutes before arriving to complete your intake questionnaire from your own device.

Open your **PATIENT PORTAL** from the email you received, or go to [counseling.uni.edu](https://counseling.uni.edu)

Select “**fill questionnaire**” button outlined in orange on lower right.

You may need to scroll up or down depending on what page you are on to view the entire questionnaire

Select **SUBMIT & NEXT** to move through the form.

## **STUDENT INSTRUCTIONS – TELE VISIT ACCESS AND COMPLETING QUESTIONNAIRE**

20 minutes before your appointment open your **PATIENT PORTAL** through an email or [counseling.uni.edu](https://counseling.uni.edu) webpage

Select **JOIN TELEVISIT**, you will be brought to a 3-page assessment questionnaire, the page pops up starting at the bottom so you may have to scroll to the top to begin the questionnaire.

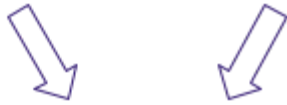
Answer the questions and select the orange button, “**SUBMIT & NEXT**” to move through.

Skip the VITALS page for Counseling Center visits.

You will be brought to Tele visit screen, waiting for your provider to join..

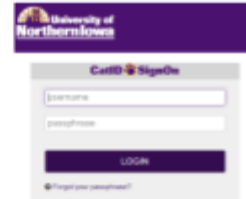


[counseling.uni.edu](http://counseling.uni.edu)



**Patient Portal**

Easy access with your CatID



View All

**APPOINTMENTS**

JENNIFER SCHNEIDERMAN  
University Of Northern Iowa  
1600 W 23RD STREET, Cedar Falls, IA 506...

08/07/2020 11:00 AM

Please fill the questionnaire.  
before your visit with the doctor.

[Fill Questionnaire](#)

View the Appointment  
Fill questionnaire,  
or Join Televisit  
After filling out forms,  
click **Submit &Next**